



**MINUTES**  
**Selectboard Meeting**  
**Monday, November 28, 2016 Town Meeting Room**  
**6:00 PM**

**Selectmen:** Ed Thorson, Russell Smith, Joy Nowell

**Town Personnel:** Dennis Pavlicek, Town Administrator; Pam Bryk, Administrative Assistant; Cal Prussman, Highway Administrator; Henry Thomas, Fire Chief; Ivor Freeman, Budget Committee; Christine Daniels, Budget Committee; Bruce Healey, Planning Board Chair.

**Public:** Janet Kidder, New London Selectboard; Chief Anderson, New London Police Chief; Chief Lyon, New London Fire Chief.

**1 Public Input**  
None

**2 Presentations/Appointments**

a) Janet Kidder, Chief Anderson, Chief Lyon - NL Dispatch

Kidder came in to the Board to discuss what the New London dispatch year has been like.

Chief Anderson said Newbury calls from November 2015 to October 2016 were at 1,332 these were calls that New London handled. Dispatch has handled 20,053 calls for service, which is approximately 54 calls a day. In 2016, the areas covered were more training for the fire department. As far as our radio coverage, phase two has been completed. Phase three is to put equipment on the tower on Mount Sunapee. Newbury will be asked for help to complete phase three. There is a capital reserve account that New London has been putting money in every year. We have created an advisory board with members from the area towns such as police officers and fire personnel from each town. We have a meeting on a monthly basis. Last we have the charge for New London dispatch in which the formula will stay the same along with the user fee.

Chief Lyon said there is a good collaboration between our towns. The dialogue is better. We have reached out to Chief Lee and Chief Thomas. Our biggest issue with the communication is topography. With the expansion project and phase three this will be a big improvement for Newbury, it will help with the highway department, fire and especially police.

Anderson said we have a good working relationship with the Newbury highway department. Cal is great to work with. Cal said the same with New London dispatch. They help each other out.

The board thanked New London for doing a good job with dispatch.

### **3 Regular Business**

#### **a) Department Head Discussion**

Highway - Prussman - said he was out Thanksgiving night, Friday night and Sunday morning up on High Meadow. Friday morning the whole department was out. We are expecting some sleet and freezing rain tomorrow. Prussman said last week his guys along with Sutton and some firefighters were all recertified for traffic flagging. He also has been working on the budget.

Fire Department - Thomas - said the department is training now in an active shooter awareness class. About 50% of the department has done it, he is aiming for 75% because he will put in for an active shooter grant for \$6,000 which includes vests and helmets for the rescue workers. A lot of the department's training is now online classes. The department just did a cpr course with the new protocols online. Thomas said the problem is the wifi at the station can only handle about 6 computers being online. During the department's Tuesday night training sessions he would like to have everyone take these online courses, the fire department would need a stronger signal to handle the amount of computers. Thomas said that calls have been down a bit more than normal in the past few years.

#### **b) 2016 Equalization Municipal Assessment Data Certificate**

Board approved and signed the 2016 equalization municipal assessment data certificate.

#### **c) Bradford Planning Board**

Smith said he would like the Board to send a letter to the Bradford Planning Board for Churchill and his junkyard that he is trying to start. Smith said just stating that we are in support of Churchill's endeavors. Thorson and Nowell agreed.

31. Correspondence

31.1. Municipal Technical Assistance Housing Grant Program

The Board will pass it along to the Planning Board to see if they have interest in going forward with this.

31.2. Zoning Board Notice of Decision

Van Siclen was denied a motion for a rehearing for 28 Echo Cove Road.

31.3. UNH Cooperative Extension

There is an upcoming workshop for Forest Laws for Municipal Officials and Volunteers.

31.4. Upton & Hatfield

Mayer's hourly rates will be going up \$100.

31.5. New London Dispatch News

The Board received a copy of the October 31, 2016 dispatch newsletter.

31.6. Nicholas and Iris Thomas

The Board and CEO received a letter from the Thomas' regarding concerns about the neighbor's surface pipes directed towards their property. Greenwood has sent letters to both parties and is waiting for a reply back.

32. Approve Payroll/Payables

32.1. Payroll/Payables from November 26, 2016

The Board approved and signed the November 26th payroll and payables.

33. Acceptance of Minutes

33.1. Selectboard Meeting Minutes of November 14, 2016

The Board approved and signed the November 14th meeting minutes.

34. Other Business

34.1. Tree Cutting Application in the Protected Shoreland

The Board approved and signed a tree cutting application in the protected shoreland for Cretella, 47 Lakewood Manor, map/lot #019-624-466.

The Board approved and signed a tree cutting application in the protected shoreland for Hricz, 8 Gerald Drive.

34.2. Purchase Order

The Board did not sign the purchase order for removing trees and bushes from South Newbury Cemetery. They would like the cemetery trustees to come in and discuss their choice of vendors.

The Board approved and signed the purchase order for Henniker Septic in the amount of \$4,000 for Blodgett Sewer.

34.3. Warrant

The Board approved and signed the warrant for the collection of land use change taxes for \$31,895.00.

35. Budget

35.1. Financial Administration

Financial Administration - \$569,042 - up \$17,361 - Tentatively Approved

35.2. Highway

HSA - \$939,316 - up \$16,742 - Approved

35.3. Planning

Planning - \$68,848 - down \$19,074 - Approved

35.4. General Government Buildings

General Government Buildings - \$67,610 - up \$1,445 - Approved

35.5. Executive

Executive - \$221,301 - up \$5,316 - Approved

**4 Non-Public Session**

Per RSA 91-A:3, II, a-e

b) Smith made a motion at 6:28 p.m. to go into non-public session under

RSA 91-A:3, II, a, Nowell seconded the motion, Roll call vote - Thorson - yes, Smith - yes, Nowell - yes.  
Smith made a motion to seal the minutes indefinitely, Nowell seconded the motion, All in favor.

Thorson made a motion at 8:10 p.m. to go into non-public session under RSA 91-A:3, II, a and c, Nowell seconded the motion, roll call vote - Smith - yes, Thorson - yes, Nowell - yes.  
Smith made a motion to seal the minutes indefinitely, Nowell seconded the motion, All in favor.

## **5 Adjournment**

- a) The meeting adjourned at 8:29 p.m.

Smith made a motion to adjourn, Nowell seconded the motion, All in favor.

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Ed Thorson, Selectboard Chair

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Russell Smith, Selectboard

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Joy Nowell, Selectboard