

Pam Bryk

From: Joy Nowell <joybnowell@hotmail.com>
Sent: Thursday, October 7, 2021 6:08 PM
To: mackenziebg@comcast.net; 'Jack Fisher'; ecourant@att.net; joanburritt@comcast.net; Jeff Estella; Margo Steeves; Darren.Finneral@uscellular.com; rick@gatekeeperlocksafes.com; momsat@hotmail.com; Dennis Pavlicek
Subject: Minutes of Transfer Station Committee Meeting 09/29/2021

Present: Bruce Mackenzie, Jack Fisher, Joan Burritt, Jeff Estella, Darren Finneral, Rick Cooper, Joyce Saturley, Joy Nowell

Absent: Dennis Pavlicfk, Eben Courant, Margo Steeves

The meeting was called to order by the Chairman, Jack Fisher, at 6:03PM in the Town Offices meeting room. Since a new volunteer, Joyce Saturley, was in attendance, everyone introduced him or herself. Since our Secretary, Margo Steeves, was absent, Joy Nowell took minutes.

A discussion of what we had observed at the Newbury, Bradford, and New London transfer station ensued. Joan Burritt shared information about the Henniker Transfer Station. Joy's field trip notes and Jeff's orgaized listing for prioritization were the basis of the discussion. You have been emailed these materials previously.

Suggestions for improvement were divided into 3 area of focus: Safety, Customer Experience, and Aesthetics. It was decided to focus on correcting / improving "low hanging fruit" and focus on safety for employees and customers first.

We understand that the town is currently advertising for needed additional staff. We must remember the town employees are responsible for many other jobs around town in addition to those at the Transfer Station. We have spoken to one of the Transfer Station employees on our field trip but it was felt that Joy should meet with the department's head. We want his thoughts and input on how to improve the Transfer Station.

Jack Fisher will attend Tuesday, October 12th Select Board meeting and briefly present committee findings and suggestions in non-public session at the conclusion of the meeting. Other committee members can attend if they wish. The next committee meeting will be Wednesday, October 27th at 6 PM.

The meeting adjourned at 7:14PM.

Respectfully submitted,
Joy B. Nowell

FOR YOUR INFORMATION