



**MINUTES**  
**Selectboard Meeting**  
**Monday, April 4, 2016 Town Meeting Room 6:00**  
**PM**

**Selectboard:** Ed Thorson, Russell Smith, Joy Nowell

**Town Personnel:** Dennis Pavlicek, Town Administrator; Pam Bryk, Administrative Assistant; Henry Thomas, Fire Chief.

**Public:** Nancy Marashio, Attorney Robinson, Sylvia Page, Harlem Page.

**1 Public Input**  
None.

**2 Presentations/Appointments**

a) Nancy Marashio - Voting Analysis

Marashio came in to speak as a Moderator. First she thanked the Board for being at the elections officially. An assessment was done after the elections and town meeting and input was asked for. Smith has suggested that at town meeting we have the A-L and M-Z signs up higher so everyone can see where they need to be. A resident suggested that at the town meeting the head table be moved to in front of the aisles instead of the corner. Plunkett suggested that at elections we change the organization of the flow. Marashio said she needs to be at a certain location being the moderator she needs to take care of outside problems, ballot problems. Marashio said that at elections the A-G line is the largest because they also sign in new voters and we do have a higher number of residents in A-G. They would like to change the lines from A-D, E-M and M-Z. Marashio said we have a huge election in September and November this year. Marashio is going to order new alphabet signs that are on posts to be used at elections and town meeting.

b) Page/Attorney Robinson - Easement

Attorney Robinson came in with Harlan and Sylvia Page, Cheney Road, regarding their boathouse and an easement article that was passed at town meeting. Robinson had maps showing the boathouse, town land and the easement for the path. In 2007 an easement was requested but the Board at that time granted a license instead. Robinson said he had been in contact with the town's Attorney Bart Mayer. Robinson would like to make this an permanent easement. The Pages want to sell the boathouse. In the past the Pomeroy's allowed the Pages to cross their land but things have changed. Now the Demers own the land that the Pages want to have an easement on, the Attorney has approached them but they do not want to allow it. Robinson is going to Merrimack Superior Court next month with a lawsuit against the Demers. Any buyer is going to insist on having a deeded access. Thorson said if we grant this easement you still don't know what the Demers will do as you still have to go over their land. Robinson said you can grant the easement and hold it in escrow to see if the Demers grant access. Robinson said the Demers are also selling their property and if their successors give the Pages an easement this all goes away. Robinson said I know the Board had some concerns about the easement draft, there was a question about parking, modes of travel. In the draft easement it said all means and modes of travel should be changed to foot or nonmotorized travel only. Pavlicek questioned who is responsible for this easement and will it be paved. Thorson said it has to remain in its current state. Pavlicek mentioned about having no additional easement holders. Robinson said it will be a limited scope, only to the grantees. Thorson and Smith said it will be limited parking, one motor vehicle on the pavement only, closest to the north end. Thorson said our interest is only on the town property and would like Attorney Robinson to get an assessment from Bernaiche as to what the value of the land would be. Nowell agreed that we need a valuation from the assessor. Robinson went over what was discussed and will write up a new draft of the easement. Smith said send it to Mayer first. Robinson will write up the notes that were discussed tonight and send them to Pavlicek to compare with our notes.

c) Patricia Sherman - handicapped doors/library

Sherman came in to see if we would replace the library doors with handicapped accessible doors. The town is responsible for the outside of the library, it is a civil rights action and the door we have now is very heavy and not easy to use. Sherman had two quotes from last year that she did receive from Bruss and Foremost. Smith asked Sherman to get two more bids and have Foremost requote the job using a wood frame to make it comparable with the Bruss quote. Sherman said it is hard to get these kind of quotes. Smith asked her to attempt to get 3 bids, the same as he has asked of everyone else. Nowell suggested as a cost

advantage to have handicapped accessible doors put in at the town office at the same time. Sherman will get new quotes for both buildings. Sherman said she suggested last year to have a maintenance program for all our buildings in town. It provides a written maintenance program of the problems within the building. Smith thought that was a good idea. Pavlcek said he will ask Northbranch to give us a price.

Thomas commented that all these buildings were constructed prior to the ADA compliant codes, do research to see what needs to be done.

**3 Regular Business**

a) Virtual Town Hall Redesign & Conversion Service Agreement

The Board received a contract from Virtual Town Hall to upgrade our website, the cost is \$4500 a year. The Board decided to hold off for now as we will be having a new civic web portal opening on the website in the next month.

b) Appointment Letters

The Board signed appointment letters for the Conservation Committee for Katheryn Holmes, Eric Unger and Sue Russell.

c) NH DRA Financial Report

The Board signed the MS - 535.

d) Monthly Assessing Report

The Board signed the March 2016 assessing report.

e) Project Re-PurPurse

The Board received a letter from Liza Regan of Project Re-PurPurse asking permission to hold a 50/50 raffle or similar raffle for the next two months to raise money for those in need. She has also been in contact with Gail Bostic to see where she can help here in Newbury. Smith made a motion to approve the raffle for the next two months and that Liza reports back to the Board on how much they raised, Nowell seconded the motion, All in favor.

f) Expenditures

The Board reviewed the first quarter expenditures.

31. Correspondence

31.1. Leadership

Thorson talked about the principals of leadership. If someone comes in and are passionate about something and you are not you still have to be respectable about it, don't talk down to people. We need to have confidence in our employees. We need to stay informed, ask for help if needed. Recognize employees who take action. Treat people how you want to be treated.

31.2. Review of procedure for applications of Vets Hall and Meeting Rooms.

The Board voted to designate authority of renting the meeting rooms and Veterans Hall to Pam Bryk. Thorson motioned to transfer the duty of the rentals to the administrative assistant, Nowell seconded the motion, All in favor.

31.3. Library Trust Funds

The Trustee of the Trust funds sent a letter stating that the Library Trust fund income for 2015 was \$1,071.90.

31.4. Law Enforcement Seminar

Chief Lee received a certificate for his attendance to this seminar.

31.5. 2015 LSPA Annual Report Available

The Board received a copy of the 2015 LSPA Annual Report.

32. Approve Payroll/Payables

32.1. Payroll/Payable of April 2, 2016

The Board approved and signed the April 2, 2016 payroll and payables.

33. Acceptance of Minutes

33.1. Selectboard Minutes of March 21, 2016

Smith made a motion to change record to digitally record on the minutes. Change was made. Minutes of March 21, 2016 were approved and signed.

The Board said the digital recordings of the meetings will be erased after the minutes are signed by the Board.

34. Other Business

34.1. Intent to Excavate

The Board approved and signed a notice of intent to excavate for Marlene Graf, Willow Pond, Inc., Village Road, map/lot #044-316-433.

The Board approved and signed a notice of intent to excavate for David & Allison Kinsman, South Road, map/lot #044-666-156.

34.2. Current Use

The Board approved and signed an application for current use for the Society for the Protection of NH Forests, Mountain Road, map/lot #022-232-344.

34.3. Energy Exemption

The Board approved and signed an energy exemption for Beverly R. Wolf Trust, 253 Bowles Road, map/lot #017-219-457.

34.4. Elderly Exemption

The Board denied an elderly exemption for Shevett, he did not meet the qualifications.

34.5. Veterans Credit

The Board approved and signed a Veterans credit for James Quigley, 12 South Brook Circle; Janell Quigley, 12 South Brook Circle; Mark Broderick, 104 Winding Brook Road; Donald Gambino, 7 Stoney Brook Road.

34.6. Purchase Orders

The Board approved and signed a purchase order for general government to Birch Tree Painting in the amount of \$4700 for painting the outside of Veterans Hall.

The Board approved and signed a purchase order for the police department to Grappone Ford in the amount of \$27,471 for a new cruiser. Smith motioned to send the old cruiser to the State Auction, Nowell seconded the motion, All in favor. Pavlicek will let Chief Lee know to get the car ready for auction, all decals need to be removed.

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The Board approved and signed a purchase order for the selectboard's project to Kenyon HVAC in the amount of \$6200 for air conditioning at the Veterans Hall.

The Board approved and signed a purchase order for general government to Birch Tree Painting in the amount of \$2000 for town office interior painting.

The Board approved and signed a purchase order for the highway department to Pike Industries in the amount of \$155,444.94 for reclaiming and paving a portion of Mountain Road.

34.7. Intent to cut

The Board approved and signed an intent to cut for Robert Kenerson, 278 Route 103A, map/lot #018-192-028.

**4 Non-Public Session**

- a) The Board voted to go into a non-public session at 8:13 p.m. per RSA 91-A:3,II,a. Role call vote was made, all in favor.

Smith made a motion to seal the non-public minutes indefinitely, Nowell seconded the motion, All in favor.

**5 Adjournment**

- a) Meeting adjourned at 8:29 p.m.

Smith made a motion to adjourn, Nowell seconded the motion, All in favor.

  
Ed Thorson, Chair

  
Russell Smith

  
Joy Nowell