



MINUTES
Selectboard Meeting
Monday, August 22, 2016 Town Office Meeting
Room 6:00 PM

Selectmen: Ed Thorson, Russell Smith, Joy Nowell

Town Personnel: Dennis Pavlicek, Town Administrator; Pam Bryk, Administrative Assistant; Henry Thomas, Fire Chief; Katheryn Holmes, Conservation Commission; Eric Unger, Conservation Commission; Sue Russell, Conservation Commission.

Public: Steve Russell, John Pfeifle, Karen Hambleton.

1 Public Input
None

2 Presentations/Appointments

a) Bradford Selectmen - John Pfeifle

Pfeifle came in to discuss an idea of our towns sharing costs. He is talking with Warner now and has a hand out to Sutton. Pfeifle said that these towns are similar in square miles and population but Newbury has a \$700 million tax base unlike our \$200 million. Bradford is sharing ambulance service with Henniker now. Pfeifle handed out a sheet with the 4 towns present spending and said you can come back to us and see what you want to do. Pfeifle said for example we did purchase oil with Warner and we received better pricing. Pfeifle said the police station is easy to do, also the transfer station and we run ours for less than \$100,000. Something else we can look into is cemetery maintenance. Maybe down the line we could look into fire. We need to look into the major expenditures. Pfeifle said that last time he came in it was not positive. Thorson said for example there was a brush fire here in Newbury and several towns came in for mutual aid, Bradford billed us for it, not one other town ever billed us for it. Pfeifle said let's not look at the one bad thing. Karen Hambleton said per the fire chief, it was ok to

bill, that a brush fire is different. Thorson said you do have the right to bill us. Thomas said we are all part of the Kearsarge mutual aid and there are meetings monthly at different fire houses. The paperwork regarding the mutual aid is housed in Wilmot now. Pfeifle said we want to start talking about sharing, we are open, flexible and would like to start with a transfer station for all four towns. Thorson replied that he doesn't know if our residents would like to drive to Bradford. Pavlicek questioned about how we would divide the costs. Pavlicek stated that we pay 2.3 million for the county and Bradford pays \$600,000. Pfeifle replied we want to collect garbage and save you money. We don't need to get into that. Thorson responded that you came in stating we are worth 700 million. We pay more for a lot of other things. Smith said we can look at this. Pfeifle said he is here opening up a discussion, for example our police chief is part time and could tell us how to run two towns at once, as he has done this town in the past. We do not want to look at roads now, it doesn't make sense. Easy things to do are police protection, transfer stations. Pfeifle asked the Board to be optimistically involved, if not he can go elsewhere. The Bradford board would love to talk about things, you look it over and get back to us. Also having 4 towns with one clerk paying all our bills, we can purchase insurance together. Pavlicek said we are already in pool programs, we don't get other discounts. Pfeifle said we pay \$66,000 in insurance, we put it out to bid. Pfeifle said that library costs, recreation department are other things to look at. We would like to come back with our whole board. Warner is very excited to be involved, we can have better service for less money. Nowell said we go to Bradford transfer station and it is very well run. Pfeifle said a four town police department with one chief and captains in each station. The Board thanked Pfeifle for coming in.

Pavlicek stated that if we do combined towns we will have to vote at town meeting but also we need to go through the Secretary of State, DRA, and Attorney General for approval.

3 Regular Business

a) Change in private duty administrative costs

The cost now of private duty for our officers is \$44 in which \$9 goes to administration and \$35 goes to the officer. Pavlicek said 29.43% of the cost goes for retirement plus medicare, worker compensation and property liability. If we change it to \$13 for administration it would go to a hourly rate of \$48 for private duty. Smith asked what the other towns charge, Pavlicek said they charged more. Pavlicek said we can go to \$48 or \$50. Thorson said we should we recoup our costs. Smith said move up to \$48 and we can review in another year. Nowell replied we shouldn't lose money. Pavlicek mentioned that we don't charge for the

cruiser when they are on private duty. Thorson said we should charge for all. Nowell replied it can't be used for anything else at that time, the car is out of commission. Smith said it should be charged for the whole time. Pavlicek said we will charge the cruiser at \$15 dollars an hour the same as all the towns charge. Thorson said we need to notify the league of craftsmen. Pavlicek said we can bring this up at the next highway safety meeting. Pavlicek said the Board's decision is to bill out the cruiser at \$15 an hour when they have a private duty and change the rate for administration from \$9 to \$13 which brings it to \$48.

b) Abatement Recommendations

The Board reviewed and approved the following abatement recommendations.

Mills - 34 Brats Cove Road - map/lot #017-631-289.

Garrett- 191 Bay Point Road- map/lot #006-078-093.

Jallah - 356 Chalk Pond Road - map/lot #039-637-409.

Oolders - 388 South Road - map/lot#035-118-248.

The Board denied the abatement for Northern New England Telephone Operations.

c) Primex - NH Public Risk Management Exchange

Nowell made a motion to accept the Primex Cap (Contribution Assurance Program), Smith seconded the motion, All in favor.

d) NHMA

If the Board has concerns about any of the proposed legislation they can let Pavlicek know and we can reflect that in the vote.

31. Correspondence

31.1. MS-434

The Board reviewed the MS-434.

31.2. FYI

The Board received a copy of an email regarding the Great Island septic system.

31.3. 18 Ramblewood Circle

John Greenwood is meeting with the owners and will be doing a site review. Thomas said he spoke with Greenwood and might be involved in the house inspection also.

31.4. Community Action Program

The Board was invited on Thursday September 22, 2016 to the CAP dinner in Bradford.

31.5. Highway Safety Meeting

Pavlicek notified the Board that there is a Highway Safety Service Meeting on Thursday August 25, 2016 at 9:30 a.m.

31.6. Envision Newbury - Master Plan public meeting

Saturday August 27, 2016 is the master plan public meeting. Smith and Nowell are both attending, the meeting will be posted.

32. Approve Payroll/Payables

33. Acceptance of Minutes

33.1. August 8, 2016 Selectboard Minutes

The Board approved and signed the 8-8-16 meeting minutes.

33.2. August 4, 2016 Selectboard Special Meeting Minutes

The Board approved and signed the 8-4-16 special meeting minutes.

33.3. August 16, 2016 Selectboard Special Meeting Minutes

The Board approved and signed the 8-16-16 special meeting minutes.

34. Other Business

34.1. Intent to cut

The Board discussed the Michie intent to cut. Conservation commission does not support this intent to cut. Holmes stated their reasons are the skyline ordinance 18.1 which Holmes read, ordinance 18.3 designates this area from Sunset Hill to Blye Hill, also Holmes read 18.5.1 regarding having a forest management plan that is supervised by a licensed, professional forester. Thorson asked Holmes if she is looking at this as a clear cut because this is not a clear cut. Holmes said it is a cut, a big cut. Smith referred to ordinance 18.7.2.2 which pertains to a cut and building envelope. Sue Russell stated the other day at the site

visit meeting it would seem that the first floor would be at the actual summit. Smith said without a building plan you don't know. Holmes said and this is a problem. Holmes said Michie has changed his mind whether he is building, selling, what is his plan, he needs a forestry plan. Holmes said Michie originally cut the land for farming. The Conservation Commission does not want the Board to sign this intent to cut, it will cut into the skyline. Unger commented how can an intent to cut be cut when you don't know where you are building. Smith said there is no building plan so we don't know, under article 18.7.2.2. Michie has not met the requirements to do the cut and he also needs to have a forestry plan for this cut. Smith made a motion to deny this application under zoning ordinance article 18, Nowell seconds the motion, All in favor. The Michie application has been denied. Thorson said we need to follow the regulations of the zoning ordinance we have.

The Board approved and signed an intent to cut for Kevin Daniel, Gillingham Drive, map/lot #049-424-189.

The Board approved and signed an intent to cut for Daniel Realty Trust, Gillingham Drive, map/lot #049-343-260.

The Board approved and signed an intent to cut for Kenneth Brown, 348 & 332 Gillingham Drive, map/lot #049-061-117, 049-273-007.

The Board approved and signed an intent to cut for Peter Moore, 167 Morse Lane, map/lot #034-092-064.

34.2. Tree Cutting Applications in the Protected Shoreland

The Board approved and signed an application in the protected shoreland for the Town of Newbury, map/lot #20A-223-348.

34.3. Abatements

The Board approved and signed an abatement in the amount of \$5401.66 for overpayment of taxes to Fred Waldman, map/lot #041-490-218.

34.4. Purchase Orders

The Board approved and signed the purchase order for Maine

Drilling and Blasting for the highway department in the amount of \$4,500 for work on Mountain Road.

The Board approved and signed the 2017 purchase order for Marlene Graf for the highway department in the amount of \$14,500 for sand.

4 Non-Public Session

Per RSA 91-A:3, II, a-e

- b) Smith made a motion to go into non-public session under RSA 91-A:3,II,a at 7:29 p.m., Nowell seconded the motion, role call vote - Nowell - yes, Thorson - yes, Smith - yes.
Smith made a motion to seal the minutes indefinitely, Nowell seconded the motion, All in favor.

5 Adjournment

- a) The Meeting Adjourned at 7:55 p.m.

Nowell made a motion to adjourn, Smith seconded the motion, All in favor.

Ed Thorson, Selectboard, Chair

Russell Smith, Selectboard

Joy Nowell, Selectboard