

DRAFT

Newbury Safety Services Building Committee

November 17, 2015

I. Attendance Record

	Nov 4	Nov 10	Nov 17	Nov 24	Dec 1	Dec 8	Dec 15	Dec 22	Dec 29
Alex Azodi omegaengineering@tds.net	✓	✓	✓						
Barbara Freeman mehrenfreeman@aol.com	✓	✓	✓						
Bob Messenger bmessenger1@myfairpoint.net	✓	✓	✓						
Dennis Mires dennis@thearchitects.net	✓	✓	✓						
Patricia Sherman psherman2@myfairpoint.net	✓	✓	✓						
Ken Tentarelli committee@kenliz.net	✓	✓	✓						
Ron Williams jrwllakeside@earthlink.net	✓	✓	✓						
Dan Wolf dan@hodan.com	✓		✓						

II. Procedural

The meeting agenda was reviewed aloud by Mr. Tentarelli.

A. Minutes

The Committee reviewed the minutes of November 10, 2015 and made a correction. Ms. Sherman made a motion to approve the minutes of November 10, 2015 as corrected. Mr. Tentarelli seconded the motion. All in favor.

B. Committee Communications

Mr. Tentarelli reviewed the location and availability of committee working documents. Documents are available to the public in hard copy format in binders at the Town Office and library, and on the Town website. Mr. Azodi noted that he has been informed by several residents that the ease of access of information on the Town website is lacking. Mr. Tentarelli said he will look into the situation.

III. New and Open Issues

A. Program

3. A comparison should be made of fire station bay dimensions and number of bays with those of other similarly-sized towns that have comparable service demands. Dan Wolf will address this issue.

Date opened: Nov 4

Status: Mr. Wolf reported his findings about the Sunapee, New London, and Henniker Safety Services

stations. His report is included in the committee's Working Documents. Mr. Wolf will continue to pursue information from Salisbury and Wilmot regarding each town's Safety Services buildings.

6. Do Police and Fire chiefs agree with building sizing? Initial consultations were held with police and fire departments.

Date opened: Nov 4

7. A question was raised about what practices other towns are using for Fire Boat winter storage.

Date opened: Nov 17

Status: Mr. Wolf volunteered to investigate.

8. A question was posed by the public regarding why the town needs a bigger fire station.

Date opened: Nov 17

9. A question was raised about why the committee is doing this study in such a short time.

Date opened: Nov 17

B. Building Design

1. Fire Station Plan B was presented. Plan B includes a center peak design with adjoining flat roofs on either side. Every piece of equipment was laid out in this design. Discussion included the addition of a 5th bay, size of bay doors, impact of the hill on the scale of the building(s), ADA rules, additional planning for future full-time firemen, storage for potential current and future needs, and cost development for a 5-bay building and a 4-bay building with options for expansion.

2. Mr. Mires to explore: the possibility of a side bay; lay out all the equipment into the plan; and share information with the Fire Chief.

Date opened: Nov 10

Date resolved: Nov 17

3. Plans discussed at this meeting to be labeled "Fire Station A". Subsequent plans to be labeled "Fire Station B", etc.

Date opened: Nov 10

Date resolved: Nov 17

4. The architect is requested to consider access to the fire station second floor for possible future storage or other uses.

Date opened: Nov 17

5. The architect is requested to consider future expansion capability should include a bunk room.

Date opened: Nov 17

6. Police Department Plan D-2 was presented. Plan D-2 is about 3,000 square feet and is based on population projections for the town. The Plan provides for the addition of another police officer in the future. It includes two public bathrooms. Discussion included whether to add more square footage for anticipated growth. Plan D-2 will be shared with the Police Chief.

C. Elevations

1. Elevation “B” with flat-roofed sides and central peak was presented. Discussion included adding a 5th bay if needed in the future.
2. Mr. Mires overlaid footprint outlines on the site map to show how the proposed Fire Department and Police Department buildings will fit on the proposed Bald Sunapee site.

D. Site Plans

1. Can relocation of the Veterans Memorial be considered if an equally good or better site can be found? This question will be referred to the Select Board.

Date opened: Nov 4

Date resolved: Nov 17

Response: The decision of the Board of Selectmen (BOS), by majority vote, is that the Veterans Memorial should not be relocated.

Ms. Freeman noted that the Veterans Committee, if not all Newbury veterans, should be consulted regarding this matter. Ms. Sherman agreed.

2. Is it viable to locate the Police Station at a location other than the Bald Sunapee site?

This question is referred to the Select Board.

Date opened: Nov 4

Date resolved: Nov 17

Response: The unanimous opinion of the BOS is that the Bald Sunapee site was purchased by the Town specifically as the site for the future Police and Fire stations. This fact was made known when the property was purchased and was central to the earlier Safety Services study.

3. Different views have been expressed regarding the extent of work that should be done in this study regarding the Library.

Question was referred to the Town Administrator who obtained the following opinion from the Town Attorney.

Response: The Warrant Article authorizing this study extends only to reserving a block of space for a possible future library expansion and does not authorize work to generate schematic drawings nor cost estimates for the library. The committee is free to do any level of planning it wishes regarding the library but the architect should not incur any costs relating to the library other than allocating an overall footprint area.

Date opened: Nov 10

Date resolved: Nov 17

E. Budget

F. Infrastructure

G. (Reserved for future)

H. (Reserved for future)

J. Schedule

2. Information to be discussed at meeting should be made available as early as possible in advance of meetings.

Date opened: Nov 4

K. Publicity

2. Schedule of meeting dates should include the meeting times and postings of same at the Transfer Station and the Post Office should be prominently visible.

Date opened: Nov 17

IV. Public Input

Mr. Messenger noted two questions he received from the public: (1) Why do we need a bigger fire station; and, (2) Why are we doing this study in such a short time?

Bob Morris questioned the necessity of storing the fire boat in a heated building for the winter. Hank Thomas, Fire Chief, explained that he is unable to pull the fire boat out of the lake on a set schedule each year since it must be available to protect Great Island if needed. Consequently, when the boat is pulled, getting it properly winterized is often not an option. Therefore, it must be stored in a heated facility through the winter.

Bob Wilkonsky noted that the meeting should be help open until all public input has been taken. He asked if his submitted drawing for the Fire Station has been considered. Mr. Mires said yes, that he agrees with the clearances around the equipment. Discussion followed regarding the placement of equipment on the respective plans, and the lack of necessity for room to dry out the hoses since they are all vinyl now. Mr. Wilkonsky questioned whether the committee has looked at the actual number of runs the fire department makes in a year and the actual use of equipment needed to address those calls. He suggested that the committee take a more modest approach to this project.

Judy hale suggested considering the current Safety Services building as a possible storage facility for the non-emergency equipment.

V. Next Meeting

The next meeting will be held at 4:30 p.m. on Tuesday, November 24, 2015 at the Town Office.

Mr. Tentarelli adjourned the meeting at 6:31 p.m.

Respectfully submitted,

Meg Whittemore
Recording Secretary